

## STFS Information Bulletin – 14 JULY 2017

STFS publishes this bulletin every 2 weeks. **If you cannot find the answer to your question on the STFS website using the search box, please email: [FPEnquiries.lase@hee.nhs.uk](mailto:FPEnquiries.lase@hee.nhs.uk) - STFS website.** This and previous bulletins are available on our STFS website.

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[Section A – Information for foundation doctors](#)

#### 1. ANNUAL REVIEW OF COMPETENCE PROGRESSION

ARCP outcomes are provisional until reviewed and confirmed by the STFS Foundation School Director/Associate Director. Once approved, Foundation Year 1 Certificate of Completion (F1CC) documents (for F1s) and Foundation Programme Certificate of Completion (FPCC) documents (for F2s) will be released to you via your ePortfolio by 11 July 2017.

Please note : [The UKFPO Destination Survey](#) is a mandatory requirement for F2 sign off. If you have not completed this survey your certificate will be withheld by STFS until the UKFPO advise us that you have submitted your responses.

#### 2. HORUS UPDATE

In August 2017 the existing NES e-portfolio will be replaced by HORUS. Please see:

1. Horus ePortfolio update for foundation doctors – April 2017 ([download](#))
2. HEE FP e-portfolio – Archiving of data – August 2017 ([download](#))

*These are also available for download from the [Horus ePortfolio webpage](#)*

There is [further information](#) available on the [Horus ePortfolio webpage](#) regarding updates

**July 2017 date to be confirmed** - There will be a series of three webinars run by the HEE Horus ePortfolio team. Please click [here](#) to view how to access the online webinars

The webinars will be recorded and the link circulated. The third webinar is aimed at foundation doctors. Horus ePortfolio for medical foundation / Training for foundation doctors - Date: July 2017 exact date TBC

### 3. **\*\*HOW TO DOWNLOAD YOUR E-PORTFOLIO\*\***

**IMPORTANT:** All F1/2s in England are strongly advised to download your portfolios before the move to Horus at the end of July 2017. Although there will be continuing access via an archive site you will not necessarily have easy access to all information and you will not be able to use the PDF download function which currently exists on the NES portfolio.

Please click here for information on how to download your portfolio: [NES eP Help Centre](#)

### 4. **GENERAL MEDICAL COUNCIL (GMC) PUBLISH CONFIDENTIALITY GUIDANCE**

Following consultation, the GMC have published revised guidance on confidentiality for doctors. Revisions include clarification on various issues, such as public protection responsibilities of doctors and the importance of sharing information for direct care. [Read more here](#)

### 5. **PRACTITIONER HEALTH PROGRAMME** [www.php.nhs.uk](http://www.php.nhs.uk)

A free service for doctors, who have mental or physical health concerns and/or addiction problems and who live and work in the KSS and London areas. PHP treat all self-referrals from doctors with the strictest confidentiality.

### 6. **ATTENTION F1 DOCTORS \*\* important PSA certificate \*\* REMINDER**

#### **Sent on behalf of Medical Schools Council (Assessment)**

As part of the ACRP, current F1 trainees are asked to upload a copy of their PSA certificate to ePortfolio demonstrating a pass in 2015 or 2016. **Candidates are advised to download a copy of their certificate at the time they receive their results as it may not be available at a later date when their account expires.** Candidates are registered with their university email address and when this expires, so does access to their PSA account.

Unfortunately, as PSA certificates are only available on the student-facing pages of the PSA team, the PSA Team are unable to provide copies of certificates. Candidates who no longer have access to their account will need to contact their medical school who can provide written confirmation of their PSA pass on letter headed paper. With the deadline for completing the ePortfolio coming up, it is advised that you remind your trainees of this process so that they have time to request this information from their medical school.

### 7. **INFORMATION ABOUT SWITCHING CAREERS - FAQs AND EXAMPLES**

There has been an increase in the number of enquiries about how to become a GP from trainees across all specialities, consultant, trust and staff grade doctors. Changes in the NHS over recent year's means that more services are provided by multi-professional

primary care teams. The report, '[The future of primary care, creating teams for tomorrow](#)' gives more insight into these developments.

We understand that it is not so easy to find information when you have moved on from the normal training cycle. There are [some case studies](#) and [frequently asked questions](#) on the GP National Recruitment Office (GPNRO) website and ask that you **forward on this email** to your networks, colleagues, peers or friends who may be interested about switching to a career as a GP. Email [gprecruitment@hee.nhs.uk](mailto:gprecruitment@hee.nhs.uk) if you would like to be put in contact with someone who has retrained as a GP.

**The next training application round adverts will appear on NHS Jobs, Oriel and Universal Job Match websites on the 20 July with applications opening 1 – 17 August**

## Section B – Information for foundation faculty

### 8. ANNUAL REVIEW OF COMPETENCE PROGRESSION

Foundation Year 1 Certificate of Completion (F1CC) documents (for F1s) and Foundation Programme Certificate of Completion (FPCC) documents (for F2s) will be released to via ePortfolio by 11 July 2017.

Please note : [The UKFPO Destination Survey](#) is a mandatory requirement for F2 sign off. We will be forwarding a list of non-completers to Trust Foundation Administrators this week. Please ensure that all F2s are aware that their final certificates will be withheld by STFS until the UKFPO advise us that individual survey responses have been submitted.

### 9. NOTABLE PRACTICES – UPDATE

Please be advised of two new Notable Practice updates from East Sussex Healthcare NHS and Brighton and Sussex University NHS Trust.

[East Sussex Healthcare NHS Trust-Doctors' Assistants-Evaluation of the impact of a new NHS role at ESHT](#)

[Brighton and Sussex University Hospital NHS Trust-Implementing protected clinical and training time for doctors through development of clinical assistant roles](#)

### 10. VOLUNTEERS REQUIRED FOR NEW SJT PRACTICE PAPER

MSC Assessment is preparing a second online [Situational Judgment Test](#) (SJT) Practice Paper to become available to all applicants to FP to help them prepare for the SJT. We

are looking for clinicians who work closely with F1s and can write succinctly, to draft and review justifications of correct answers for the questions. These rationales are very important as they guide the way that applicants answer the SJT. By increasing the number of questions available on the UKFPO website, there will be more of a level playing field for applicants who may not receive as much help in preparing at their medical school and those who apply from overseas.

This task would be completed remotely in someone's own time, over the course of two weeks, with the expectation to write or review rationales for c. 18 questions. To become involved, please email Olga Sierocinska King at [olga.sierocinskaking@mscassessment.ac.uk](mailto:olga.sierocinskaking@mscassessment.ac.uk)

## **11. ATTENTION \*\* important PSA certificate \*\* REMINDER**

### **Sent on behalf of Medical Schools Council (Assessment)**

As part of the ACRP, current F1 trainees are asked to upload a copy of their PSA certificate to ePortfolio demonstrating a pass in 2015 or 2016. **Candidates are advised to download a copy of their certificate at the time they receive their results as it may not be available at a later date when their account expires.** Candidates are registered with their university email address and when this expires, so does access to their PSA account.

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## **12. MANDATORY AND STATUTORY TRAINING – MAST - update**

Thank you to everyone who returned your information on time – all data has now been collated, sorted and sent out to all the trusts. If there are still gaps where F1s have not completed modules in all 9 subjects, please do encourage them to do this, and update Cathy Fuller. No MAST passports will be issued if all 9 modules have not been completed.

STFS appreciates all the support and effort from Trust colleagues that has gone into making this work possible.

## **13. STFS NEW TEAM STRUCTURE**

Following the HEE Integration between KSS and London, the South Thames Foundation School has a new admin team structure and will now be cross working with colleagues in the North West London Foundation School (NWL). The team structure has been updated on the STFS website under "[Who's Who in STFS](#)"

**New email addresses** have been established for the integrated teams and the old email addresses will be set to auto forward. The emails are as follows:

[F1.LASE@hee.nhs.uk](mailto:F1.LASE@hee.nhs.uk) – All F1 Trainee related enquiries

[F2.LASE@hee.nhs.uk](mailto:F2.LASE@hee.nhs.uk) - All F2 Trainee related enquiries

[FPEnquiries.LASE@hee.nhs.uk](mailto:FPEnquiries.LASE@hee.nhs.uk) – All Data, ePortfolio, Curriculum and General enquiries

[foundationarcp.lase@hee.nhs.uk](mailto:foundationarcp.lase@hee.nhs.uk) – For all STFS F1 and F2 ARCP queries

Please note that [F2allocations@hee.nhs.uk](mailto:F2allocations@hee.nhs.uk) will continue to operate until the end of the allocation process.

#### **14. F3 YEAR**

We recognise that many local trusts are keen to attract post-F2 doctors to 'out of synch' posts such as education or simulation fellows, with some clinical work. Should you be interested in filling your posts with an F3 doctor, you can register posts on the website by following [this link](#).

#### **15. MEETING DATES FOR 2017**

**STFS ADVISORY & DEVELOPMENT FORUM \*\* NEW DATE\*\***

**SHERMAN EDUCATION CENTRE, 4<sup>TH</sup> FLOOR, GUY'S - 10:00 – 12:00**

**Thursday 12 October 2017\*\*** – The September meeting is cancelled. Further information to be sent out nearer the time.

### **Section C - Conference/events/courses**

#### **16. ACCELERATED RETURN TO TRAINING (ARTT) CALL FOR IDEAS IS NOW OPEN**

The Call for Ideas can be accessed on HEE's [website](#) and will run to **23:59 GMT 4<sup>th</sup> August 2017**. Look out for news stories in HEE Matters, and join the conversation by using the hashtag #EnhancingJDLives. For further information, visit [the ARTT webpage](#) or contact the ARTT team at [ARTT@hee.nhs.uk](mailto:ARTT@hee.nhs.uk)

#### **17. PSYCHIATRY FOUNDATION TASTER DAY - Thursday 12<sup>th</sup> October 2017**

Ashford International Hotel - 10.00am-3.00pm - Free to attend – to reserve a space and for more information please email [Katherine.dunning@kmpt.nhs.uk](mailto:Katherine.dunning@kmpt.nhs.uk)

#### **18. Have you ever considered a career in vascular surgery (VS) interventional cardiology (IC) or interventional radiology (IR)? October 11<sup>th</sup> 2017**

Come to the next UKETS course "Foundations in Endovascular Practice" being held in Bristol on **October 11<sup>th</sup> 2017**. This is a unique opportunity to further your career and enhance your CV. This course is being held at the **Bristol M-Shed**.

Join us by clicking **this link** or check out our website at **www.ukets.org** We hope to see you in Bristol!

**A summary of all courses and conferences are available here and are updated on a regular basis. Please note that the publicising of courses and events via this bulletin does not imply endorsement by STFS.**