

# CHECKLIST

## OF MINIMUM ACCEPTABLE QUALITY STANDARDS FOR FOUNDATION DOCTOR (FD) POSTS

These standards are monitored by questionnaires and visits

### DOMAIN 1 PATIENT SAFETY

Standard: The responsibilities, related duties, working hours and supervision of trainees must be consistent with the delivery of high-quality safe patient care. There must be clear procedures to address immediately any concerns about patient safety arising from the training of doctors.



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- Robust clinical supervision, including:
  - at least 4 ward rounds led by a consultant or SpR each week (for ward based specialties)
  - on site senior support at all times (middle grade or functional Hospital @ Night team)
- Absence of 'red flag' activity (site marking / taking consent / giving cytotoxics)

### DOMAIN 5 DELIVERY OF APPROVED CURRICULUM INCLUDING ASSESSMENT

Standard: The requirements set out in the approved curriculum and assessment system must be delivered and assessed.



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- Consultant trainers should be providing regular teaching of foundation competences
- FDs should have access to e-portfolio during their working day

### DOMAIN 6 SUPPORT AND DEVELOPMENT OF TRAINEES AND TRAINERS

Standards: Trainees must be supported to acquire the necessary skills and experience through induction, effective educational and clinical supervision, an appropriate workload, relevant learning opportunities, personal support and time to learn. Trainers must provide a level of supervision appropriate to the competence and experience of the trainee. Trainers must be involved in, and contribute to, the learning culture in which patient care occurs. Trainers must be supported in their role by a postgraduate medical education team and have a suitable job plan with an appropriate workload and sufficient time to train, supervise, assess and provide feedback to develop trainees. Trainers must understand the structure and purpose of, and their role in, the training programme of their designated trainees.



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- There must be robust departmental induction for all FDs starting a post at any time during the year
- At least one hour a week of departmental teaching should be provided
- FDs in surgical placements should be timetabled to attend a theatre session each month, and out-patient clinics, with agreed learning objectives
- FDs participating in specialty rotas must receive training in any procedures required for the role, and augmented clinical supervision and support initially
- Departmental staff must understand the role and skills of FDs
- Inappropriate duties (eg phlebotomy) should be minimised. Involvement in pre-assessment clinics should be an occasional educational experience rather than non-educational repetitive workload
- FDs' participation in MDT meetings should be educational, with administrative support available (eg for locating notes)
- Out of hours experience is desirable provided it is appropriately supervised