# **Overview of F1 ARCP Process**

### **Throughout F1**

- Assessments, supervised learning events, reflections and meetings are conducted as per the FP Curriculum and Ref Guide 2012 framework.
  - All evidence contemporaneously recorded within the e-portfolio.

### Towards the end of F1 / preparing for ARCP

Foundation schools to publish ARCP timetable (min. 6 weeks for F1s to finalise e-portfolio evidence) whilst also establishing members for an ARCP panel.

#### **ARCP** review

• Every F1 doctors' e-portfolio is subject to ARCP review. The panel completes an 'ARCP Outcome' form which details the review and recommends an ARCP outcome.

#### Outcome 1

Recommended for sign-off

### (Post ARCP review)

- •Foundation doctor notified of ARCP outcome and doctor signs ARCP outcome form.
- •Foundation School Director to consider ARCP outcome with view of issuing the certificate of 'Attainment of F1 Competence' (AF1C).
- •Please see the 2014 timetable for issuing the AF1C.

(FP Ref Guide 2012: 10.36 – 10.38)

### Outcome 3

Inadequate progress – additional training time required

### (Post ARCP review)

- •Foundation doctor notified of ARCP outcome and doctor signs ARCP outcome form.
- Foundation School Director to arrange remedial training (FP Ref Guide 2012: 10.43 – 10.47)

### Appeal against an outcome 3

- Foundation doctors can only appeal if they can demonstrate that evidence confirming they had met all of the required outcomes contained in the Curriculum was available to the ARCP panel, by the specified date, and was not considered appropriately.
  - Outcome 3 appeals will be heard by the responsible foundation school.

(FP Ref Guide 2012: 10.56 – 10.67,)

#### Outcome 4

Released from training programme

#### Post ARCP review

- •Foundation doctor notified of ARCP outcome and doctor signs ARCP outcome form.
  - •The graduating UK medical school and the foundation school must inform the GMC of an outcome 4.
- The medical school (for UK grads) or foundation school (for non-UK grads) should write to the F1 doctor setting out the process for an appeal.
- •The foundation school, (in partnership with the medical school for UK grads) should offer the F1 doctor career counseling.

(FP Ref Guide 2012: 10.39 - 10.55)

## Appeal against ARCP an outcome 4

- •Foundation doctors can only appeal against the processes that lead to the recommendation to end F1 training, not the educational decision itself.
- •For UK graduates, the appeal will normally be heard by the university of graduation.
- •Non-UK graduates will have their appeal heard by their responsible foundation school.

(FP Ref Guide 2012: 10.39 - 10.72)

#### Outcome 5

Incomplete evidence presented – additional training may be required

#### **Post ARCP review**

- Foundation doctor notified of ARCP outcome and doctors sign ARCP outcome form.
- •A further ARCP review is scheduled.
- Foundation doctor updates
  e-portfolio with adequate
  evidence and explains (in
  writing) the reasons for the
  deficiencies to the panel.

(FP Ref Guide 2012: 10.32)

### Other

(E.g. doctor training less than full time, on long term sick etc.)

#### **Post ARCP review**

- •Foundation doctor notified of ARCP outcome and doctors sign ARCP outcome form.
- •A further ARCP review is scheduled.





Please refer to the FP Reference Guide 2012 for full details of the ARCP process.