

Friday 11 May 2018

## London and KSS Foundation Information Bulletin

Welcome to the **London and KSS** foundation bulletin. This newsletter is brought to you by the Foundation Team and all the London and South East Foundation Schools. This bulletin is published fortnightly and split into three sections, to contain information for foundation doctors and foundation faculty and a section dedicated to conferences/training. A copy is saved on the South Thames [website](#) until we have launched our new all schools website.

*Please note all Trust and Trainee enquiries must now be submitted via the PGMDE Support Portal (PSP): <https://lasepgmdsupport.hee.nhs.uk/support/home>*

You can also telephone us on: 020 7866 3216

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## Section A – Information for foundation doctors

### 1. LEAVING EARLY / WITHDRAWAL / RESIGNATION

If you wish to leave before the official end date of your F1 or F2 programme in order to take up other employment/training opportunities, e.g. overseas, you will not be signed off as having met foundation training requirements, as this is time limited.

If you no longer wish to take up a programme that you have been allocated, e.g. for F2, we strongly recommend that you discuss this with your local foundation training programme director and your foundation school before formally withdrawing from the post. If you withdraw from a post that you have been allocated without prior discussion and agreement you will be withdrawn automatically from the foundation school.

The GMC publication Good Medical Practice states that "*Patient safety may be affected if there is not enough medical cover. So you must take up any post you have formally accepted, and work your contractual notice period before leaving a job, unless the employer has reasonable time to make other arrangements*". Foundation doctors who do not provide sufficient notice of their withdrawal may be referred to the GMC.

Further information is on <http://www.stfs.org.uk/doctor/withdrawal>

### 2. **\*\*new\*\*** CURRICULUM REVIEW

A new FP curriculum review has been launched at the Foundation Doctors' Advisory Board (FDAB). The session proved very useful and some insightful suggestions from FD reps from all four nations was received. We are looking for ideas, any feedback and to encourage a

debate about the curriculum more widely to keep our FDs engaged with the future of the programme.

We are looking for other groups including educational and clinical supervisors, employers and yourselves. A Facebook page - **The21stcenturydoctor** and a Twitter feed - **@the21cdr** **has been set up – please feel free to comment** and passing them on to your ES/CS and other trainees so that ideas can be shared and discussed.

### 3. **\*\*new\*\* SURVEY – LIVE FOR E-DISCHARGE – ATTENTION ALL F1'S**

Please can we ask for your help in completing this short online survey.

<https://www.surveymonkey.co.uk/r/e-discharge> - The deadline for completion will be **14 June**.

### 4. **IMPORTANT INFORMATION ABOUT THIS YEAR'S FULL REGISTRATION PROCESS**

- **In order to start the second year of the Foundation Programme (F2)** you need to apply for full registration with a licence to practise with the GMC. You should submit your application as early as possible to make sure you have the correct registration in time to start your F2 post.
- **Apply for full registration** - To make your application, please visit the [Applications](#) section of the GMC's website and read the guidance that is relevant to you. You can then make your application online.
- **Check your registration status before working** - Before you start F2, you must make sure you have the correct registration status. You can do this by checking the online [List of Registered Medical Practitioners](#).

**If you're not in training** - Remember, you can hold [provisional registration](#) for a maximum of three years and 30 days. If you are not in training or want to take a break, you should [give up your provisional registration](#).

If you have any questions about the application process please [contact the GMC](#).

### 5. **\*\*REMINDER\*\* COUNTDOWN TO ARCP (ANNUAL REVIEW OF COMPETENCE PROGRESSION)**

a. Trusts should notify foundation doctors of their ARCP panel dates 6 weeks in advance. The earliest possible ARCP panel date is **Friday 1<sup>st</sup> June**.

b. Foundation doctors are strongly encouraged to meet with their educational supervisors during April to review their ePortfolio, and agree an action plan to fill any gaps before the ARCP deadline of **Thursday 31<sup>st</sup> May**.

Further information about what is required is on <http://www.stfs.org.uk/doctor/ARCP>

### 6. **\*\*new\*\* STFS FOUNDATION DOCTOR REPRESENTATIVES**

Please be advised that all STFS Foundation Doctor Representative contact details are now available on the STFS web page [updated](#).

## **7. CAREER PLANNING FOR FOUNDATION DOCTORS**

London and South East (LaSE) Careers Unit has developed a career planning module for foundation doctors in partnership with e-learning for Healthcare. For More information visit: [The course](#) is designed to support foundation doctors in making their career decisions about specialty choice and they should be encouraged to start using it during FY1 and throughout their foundation training.

## **8. CAREERS DESTINATION REPORT 2017**

The latest edition of the UKFPO report is now available.

## **9. FAO F2's ONLY – ENDLESS OPPORTUNITIES FOR GP TRAINING**

Apply all aspects of your medical training in general practice – prevention, diagnosis and treatment of the whole person – for more information visit <https://gprecruitment.hee.nhs.uk/>

## **10. FOUNDATION SPECIFIC E-LEARNING**

Developed by the Academy of Medical Royal Colleges in partnership with Health Education England e-Learning for Healthcare (HEE e-LfH) and is approved by the UK Foundation Programme Office (UKFPO).

If you need to complete parts of the curriculum on your e-portfolio which you do not cover in day-to-day practice, try some of our free e-learning mapped directly to the Foundation Professional Capabilities (Training Outcomes) in the 2016 Foundation Curriculum.

You can sign in to the e-learning with your login supplied by e-LfH at the beginning of your foundation training: [www.e-lfh.org.uk/programmes/foundation-programme/](http://www.e-lfh.org.uk/programmes/foundation-programme/)

e-Learning for Healthcare sessions in Foundation e-Learning Project: Professional Capability: 1 Acts professionally and Professional Capability: 2 Delivers patient centred care and maintains trust - The e-learning sessions in these Professional Capabilities explore the relationship between doctors and their patients and how to deliver effective patient centered care.

'Handling Complaints' provides essential information about common factors leading to complaints, how to minimize these, the procedures involved and what your responsibilities are as a foundation doctor.

The Mental Capacity Act (MCA) protects the right of vulnerable people and this group of sessions cover topics such as assessing capacity, consent, patient autonomy and safeguarding. You will also consider the multidisciplinary team (MDT) approach to healthcare in the hospital and patient support after discharge. For more information [visit](#) about the various sessions available.

## **11. DESIGNATED BODIES AND RESPONSIBLE OFFICERS**

Please note this during the GMC National Survey, all South Thames Foundation School trainees have the same Responsible Officer – (Dr Alec (Graeme) Dewhurst). Please note this is regardless of whether you are employed in a London NHS Trust or in a Kent, Surrey and Sussex NHS Trust.

## 12. SYNAPSE

In the coming months there will be increase in the use of [Synapse](#) for HEE communicating with you. Please ensure you have access to this system and if you are having issues with your password you can reset this here: [https://secure.synapse.nhs.uk/request\\_password](https://secure.synapse.nhs.uk/request_password)

## 13. GENERAL MEDICAL COUNCIL (GMC) PUBLISH CONFIDENTIALITY GUIDANCE

The GMC have published revised guidance on confidentiality for doctors. Revisions include clarification on various issues, such as public protection responsibilities of doctors and the importance of sharing information for direct care. [Read more here](#)

## 14. HORUS EPORTFOLIO UPDATE

**Latest updates** - Please see [here](#) the latest update on the development of the Horus ePortfolio for medical foundation training in HEE.

## 15. PRACTITIONER HEALTH PROGRAMME [www.php.nhs.uk](http://www.php.nhs.uk)

A free service for doctors, who have mental or physical health concerns and/or addiction problems and who live and work in the KSS and London areas. PHP treat all self-referrals from doctors with the strictest confidentiality.

## 16. **\*\*STFS ONLY\*\*** GUIDANCE ON FOUNDATION DOCTORS IN GP PSYCHIATRY PLACEMENTS

Following consultation, please find the link for the [STFS guidance on foundation doctors in GP and psychiatry placements contributing to acute services](#)

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## Section B – Information for foundation faculty

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## 4. CAREERS DESTINATION REPORT 2017

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## 5. 2018 F1/F2 STAND-ALONE PROGRAMME VACANCY GUIDE – **\*\*NEW VIDEO \*\***

<http://www.foundationprogramme.nhs.uk/pages/stand-alone-recruitment>

## 6. DESIGNATED BODIES AND RESPONSIBLE OFFICERS

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## 8. 8 HIGH IMPACT ACTIONS FOR JDS

<https://improvement.nhs.uk/resources/eight-high-impact-actions-to-improve-the-working-environment-for-junior-doctors/>

## 9. HORUS EPORTFOLIO UPDATE

**Latest updates** - Please see [here](#) the latest update on the development of the Horus ePortfolio for medical foundation training in HEE.

## 10. SAVE THE DATES - FOUNDATION SCHOOL MEETINGS

### STFS Committee Meetings for 2018:

The South Thames Foundation School Advisory & Development meeting dates for 2018  
10am-12 noon – Sherman Education Centre, Guys:

- Thursday 13<sup>th</sup> Sept 2018

### NCELFS Management Committee dates for 2018:

- 23<sup>rd</sup> July 2018 – Room 8 & 9, 1<sup>st</sup> Floor events Centre, Stewart House
- 11<sup>th</sup> October 2018 - Room 8 & 9, 1<sup>st</sup> Floor events Centre, Stewart House

### NWLFS Management Committee dates for 2018:

- 12<sup>th</sup> June - NWLFS Trainee Rep meeting
- 12<sup>th</sup> June - NWLFS Committee meeting
- 16<sup>th</sup> October - NWLFS Trainee Rep meeting
- 16<sup>th</sup> October - NWLFS Committee meeting
- 12<sup>th</sup> December -- NWLFS Trainee Rep meeting
- 12<sup>th</sup> December - NWLFS Committee meeting

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## Section C - Conference/events/courses

1. The HEE [antimicrobial resistance \(AMR\) training resources guide](#) is now available to access on the HEE [website](#). The guide signposts prescribers to available educational sessions for antimicrobial resistance and infection
2. **\*\*REMINDER\*\* BRISTOL PATIENT SAFETY CONFERENCE – 16<sup>TH</sup> MAY 2018**  
All Day Event - **Key Note Speaker Dr Kevin Stewart, Medical Director, Health Safety Investigation Branch**  
For further information/queries please contact: [info@bristolpatientsafety.com](mailto:info@bristolpatientsafety.com)
3. **\*\*REMINDER\*\* SOUTH LONDON TRAINEE NETWORK 3<sup>RD</sup> ANNUAL CONFERENCE**  
being held on Wednesday **16 May 2018** at The Kia Oval. A free full day conference for all postgraduate medical trainees in south London. For more information and how to register visit [here](#)
4. **PAEDIATRICS CAREERS DAY - 23<sup>RD</sup> MAY 2018, 9AM-1PM**

## PRINCESS ALEXANDRA HOSPITAL HARLOW

Thinking of Paediatric training? More information available [here](#)

### 5. **\*\*REMINDER\*\* CALLING ALL STUDENT AND TRAINEES IN ANY HEALTHCARE DISCIPLINE IN KENT, SURREY AND SUSSEX**

We have now confirmed the new date for the [Sound of the Student & Trainee Voice Event](#) as [Friday 25<sup>th</sup> May, 0900-1630hrs.](#)

Over the past few weeks we have given students and trainees originally booked on the March event (cancelled due to adverse weather conditions) the opportunity to register first. The deadline for this as now passed so we would be grateful if you could cascade the programme for the day and the Eventbrite link below to your respective areas.

*The password to open the event is: **#studentvoice To Book visit [here](#)***

### 6. **\*\* NEW \*\* 3 NEW BRIGHTON & SUSSEX MEDICAL SCHOOL POSTGRAD COURSES STARTING SEPTEMBER 2018**

- INTERNAL MEDICINE (MSc - PGDip – PG Cert) – [visit here](#) for more information
- SURGICAL STUDIES (MSc - PGDip – PG Cert) – [visit here](#) for more information
- CLINICAL PROFESSIONAL STUDIES (PG Cert) – [visit here](#) for more information

Further details may be found on the Brighton & Sussex Medical School website - <https://www.bsms.ac.uk/postgraduate/index.aspx>

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A summary of all courses and conferences are available [here](#) and on [Synapse](#), these are updated on a regular basis. Please note that the publicising of courses and events via this bulletin does not imply endorsement by HEE.