

Friday 23 March 2018

**LaSE Foundation Information Bulletin**

Welcome to the (London & South East) LaSE foundation bulletin. This newsletter is brought to you by the Foundation Team and all the London and South East Foundation Schools. This bulletin is published fortnightly and split into three sections, to contain information for foundation doctors and foundation faculty and a section dedicated to conferences/training. A copy is saved on the South Thames [website](#) until we have launched our new all schools website.

**\*\*Amended\*\*** Following the HEE Integration between KSS and London, the new admin team now works with other colleagues. The team structure has been updated under "[Who's Who in LaSE](#)"

**Please note all Trust and Trainee enquiries must now be submitted via the PGMDE Support Portal (PSP):**

<https://lasepgmdesupport.hee.nhs.uk/support/home>

You can also telephone us on: 020 7866 3216

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**Section A – Information for foundation doctors****REMINDER - SWAP SHOP 2018 - Timeline**

20 <sup>th</sup> February	Swap Shop online registration opens
20 <sup>th</sup> March – midday	Swap Shop online registration closes
27 <sup>th</sup> March – by 6pm	Swap Shop spreadsheet sent out to all who have
17 <sup>th</sup> April – midday	registered Deadline for receiving applications
24 <sup>th</sup> April – by 6pm	Results of application released

**Overview of process**

You should have received a letter from us advising about the timeline and process – if you have not – it means that the email address you have supplied is incorrect – please contact us immediately on the PGMDE new portal to correct this so we can update our records.

<https://lasepgmdesupport.hee.nhs.uk/support/home>

1. All London Foundation Schools offers a Swap Shop for doctors who wish to arrange to swap their provisionally allocated F2 programme with another doctor within the foundation school.

2. Doctors who wish to participate will be required to confirm their agreement to their details being circulated to other foundation doctors who are also interested in arranging a programme swap.
3. To register, doctors will need to access the following registration form between February 20<sup>th</sup> and 20<sup>th</sup> March: <http://bit.ly/2nZHJ8P>
4. Registering for the Swap Shop does not commit you to swapping your programme.
5. No registrations will be accepted after the published dates.

### **\*\*new\*\* CAREER PLANNING FOR FOUNDATION DOCTORS**

London and South East (LaSE) Careers Unit has developed a career planning module for foundation doctors in partnership with e-learning for Healthcare. For More information visit: [The course](#) is designed to support foundation doctors in making their career decisions about specialty choice and they should be encouraged to start using it during FY1 and throughout their foundation training.

### **\*\*new\*\* CAREERS DESTINATION REPORT 2017**

The latest edition of the UKFPO report is now available.

### **FAO F2's ONLY – ENDLESS OPPORTUNITIES FOR GP TRAINING**

Apply all aspects of your medical training in general practice – prevention, diagnosis and treatment of the whole person – for more information visit <https://gprecruitment.hee.nhs.uk/>

### **FOUNDATION SPECIFIC E-LEARNING**

Developed by the Academy of Medical Royal Colleges in partnership with Health Education England e-Learning for Healthcare (HEE e-LfH) and is approved by the UK Foundation Programme Office (UKFPO).

If you need to complete parts of the curriculum on your e-portfolio which you do not cover in day-to-day practice, try some of our free e-learning mapped directly to the Foundation Professional Capabilities (Training Outcomes) in the 2016 Foundation Curriculum.

You can sign in to the e-learning with your login supplied by e-LfH at the beginning of your foundation training: [www.e-lfh.org.uk/programmes/foundation-programme/](http://www.e-lfh.org.uk/programmes/foundation-programme/)

### **e-Learning for Healthcare sessions in Foundation e-Learning Project: Professional Capability: 1 Acts professionally and Professional Capability: 2 Delivers patient centred care and maintains trust**

The e-learning sessions in these Professional Capabilities explore the relationship between doctors and their patients and how to deliver effective patient centered care.

'Handling Complaints' provides essential information about common factors leading to complaints, how to minimize these, the procedures involved and what your responsibilities are as a foundation doctor.

The Mental Capacity Act (MCA) protects the right of vulnerable people and this group of sessions cover topics such as assessing capacity, consent, patient autonomy and safeguarding. You will also consider the multidisciplinary team (MDT) approach to healthcare in the hospital and patient support after discharge. For more information [visit](#) about the various sessions available.

## DESIGNATED BODIES AND RESPONSIBLE OFFICERS

- Please note this during the GMC National Survey, all South Thames Foundation School trainees have the same Responsible Officer – (Dr Alec (Graeme) Dewhurst). Please note this is regardless of whether you are employed in a London NHS Trust or in a Kent, Surrey and Sussex NHS Trust.

## SYNAPSE:

In the coming months there will be increase in the use of [Synapse](#) for HEE communicating with you. Please ensure you have access to this system and if you are having issues with your password you can reset this here: [https://secure.synapse.nhs.uk/request\\_password](https://secure.synapse.nhs.uk/request_password)

## GENERAL MEDICAL COUNCIL (GMC) PUBLISH CONFIDENTIALITY GUIDANCE

The GMC have published revised guidance on confidentiality for doctors. Revisions include clarification on various issues, such as public protection responsibilities of doctors and the importance of sharing information for direct care. [Read more here](#)

## HORUS EPORTFOLIO UPDATE

**February latest updates** - Please see [here](#) the latest update on the development of the Horus ePortfolio for medical foundation training in HEE.

## PRACTITIONER HEALTH PROGRAMME [www.php.nhs.uk](http://www.php.nhs.uk)

A free service for doctors, who have mental or physical health concerns and/or addiction problems and who live and work in the KSS and London areas. PHP treat all self-referrals from doctors with the strictest confidentiality.

## **\*\*STFS ONLY\*\*** GUIDANCE ON FOUNDATION DOCTORS IN GP PSYCHIATRY PLACEMENTS

Following consultation, please find the link for the [STFS guidance on foundation doctors in GP and psychiatry placements contributing to acute services](#)

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## Section B – Information for foundation faculty

Please note all Trust and Trainee enquiries must now be submitted via the PGMDE Support Portal (PSP): <https://lasepgmdesupport.hee.nhs.uk/support/home>

### PROGRAMME FAIR - SOUTH THAMES

Thank you to everyone who attended this event last week.

You should have received an email from us asking for feedback – please do complete this, it will help us to improve this annual event going forward.

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### CAREERS DESTINATION REPORT 2017

The [latest edition](#) of the UKFPO report is now available.

### **\*\*REMINDER\*\*** PROGRAMME FAIR - NORTH CENTRAL & EAST + NORTH WEST LONDON

As you are aware The Foundation Schools holds an annual Programme Fair for its prospective F1s before they rank their preferences. This year the Programme Fair will be held on **Friday 23rd March 2018, Holiday Inn Hotel; Bloomsbury Square, London**

The itinerary for the day is as follows:

Time	Events
08:00	Trust representatives arrive and set up
10:00	Open of Programme Fair
12:15	Lunch
15:45	Close of Programme Fair and depart 16:00

Please do not hesitate to contact me on [FPfair.lase@hee.nhs.uk](mailto:FPfair.lase@hee.nhs.uk) if you have any further queries.

### 2018 F1/F2 STAND-ALONE PROGRAMME VACANCY GUIDE – **\*\* NEW VIDEO \*\***

<http://www.foundationprogramme.nhs.uk/pages/stand-alone-recruitment>

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## **\*\*URGENT REMINDER \*\*** FTPDS VOLUNTEERS URGENTLY REQUIRED

Interviews for Standalone Foundation (F1 & F2) are taking place from 8.30am on 18<sup>th</sup> & 19<sup>th</sup> April 2018 and we urgently require FTPDs/experienced senior medical education/medical staffing administrators (minimum Band 6 and above) to take part. These interviews will identify appointable candidates who can fill any August 2018 F1/F2 vacancies which may become available across the UK during April-June 2018. Colleagues may attend for either or both dates.

UKFPO require London and KSS to provide 11 FTPDs on each day (breakdown per foundation school below). The interviews are taking place at Aston Villa Football Club, Villa Park, Birmingham, B6 6HE. **Your urgent support would be greatly appreciated.**

Panel members will be able to reclaim any expenses incurred (in accordance with national guidance) by completing the on-line expense claim form [available here](#).

If you are available to attend then please sign up using this link:

<https://lasepgmdevents.hee.nhs.uk/events/recruitment/6dd6ea2c-3c66-44d2-948b-fb7316993172>".

## 8 HIGH IMPACT ACTIONS FOR JDS

<https://improvement.nhs.uk/resources/eight-high-impact-actions-to-improve-the-working-environment-for-junior-doctors/>

## HORUS EPORTFOLIO UPDATE

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## SAVE THE DATES - FOUNDATION SCHOOL MEETINGS

### STFS Committee Meetings for 2018:

The South Thames Foundation School Advisory & Development meeting dates for 2018  
10am-12 noon – Sherman Education Centre, Guys:

- Thursday 3<sup>rd</sup> May 2018
- Thursday 13<sup>th</sup> Sept 2018

### NCELFS Management Committee dates for 2018:

- 12<sup>th</sup> April 2018 – Court Room, Senate House
- 23<sup>rd</sup> July 2018 – Room 8 & 9, 1<sup>st</sup> Floor events Centre, Stewart House
- 11<sup>th</sup> October 2018 - Room 8 & 9, 1<sup>st</sup> Floor events Centre, Stewart House

### NWLFS Management Committee dates for 2018:

- 12<sup>th</sup> June - NWLFS Trainee Rep meeting
- 12<sup>th</sup> June - NWLFS Committee meeting
- 16<sup>th</sup> October - NWLFS Trainee Rep meeting
- 16<sup>th</sup> October - NWLFS Committee meeting
- 12<sup>th</sup> December -- NWLFS Trainee Rep meeting
- 12<sup>th</sup> December - NWLFS Committee meeting

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## Section C - Conference/events/courses

The HEE [antimicrobial resistance \(AMR\) training resources guide](#) is now available to access on the HEE [website](#). The guide signposts prescribers to available educational sessions for antimicrobial resistance and infection

### **\*\*SAVE THE DATE\*\* – 1<sup>ST</sup> MAY 2018 - WELLCOME/UKFPO CONFERENCE**

We are pleased to announce the reinstatement of the Wellcome/UKFPO Academic Foundation conference. This will be held at the Wellcome Trust, Gibbs Building, 215 Euston Road, London. NW1 2BE on 1st May, 2018.

The conference will be trainee-centred and will be of interest to academically minded medical students, Foundation trainees and any faculty or more senior colleagues who are involved in academic Foundation trainees. We hope the event will be of immediate practical assistance to any colleague following an academic career path, and those who are advising them.

Themes of academic research, education and leadership training plus a focus on trainees and their experiences. Speakers confirmed include **Professor David Hirsh of Harvard Medical School, Professor Jacky Hayden, President of the Academy of Medical Educators.**

[Deadline and entry for abstracts](#) is close of play **Friday 13<sup>th</sup> April 2018**

Further details will be sent out in due course. If you are interested in attending please email [Denise.Virgo@foundationprogramme.nhs.uk](mailto:Denise.Virgo@foundationprogramme.nhs.uk)

**BRISTOL PATIENT SAFETY CONFERENCE – 16<sup>TH</sup> MAY 2018**

All Day Event - **Key Note Speaker Dr Kevin Stewart, Medical Director, Health Safety Investigation Branch**

To Enter Competition online visit [www.bristolpatientsafety.com/poster-competition.html](http://www.bristolpatientsafety.com/poster-competition.html) deadline 16th March 2018 - for further information/queries please contact: [info@bristolpatientsafety.com](mailto:info@bristolpatientsafety.com) – Reduced delegate rate for shortlisted poster entrants: £155

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A summary of all courses and conferences are available [here](#) and on [Synapse](#), these are updated on a regular basis. Please note that the publicising of courses and events via this bulletin does not imply endorsement by HEE.