

Issue 3: Friday 27th October 2017

LaSE Foundation Information Bulletin

The STFS Brighton office has now closed. Please direct all enquiries to the following foundation team email addresses:

F1.LASE@hee.nhs.uk – All F1 Trainee related enquiries

F2.LASE@hee.nhs.uk - All F2 Trainee related enquiries

FPEnquiries.LASE@hee.nhs.uk – All Data, Horus, Curriculum and General enquiries

Contents

Tip: You can click on the links below to jump straight to the section relevant to you!

- [Section A – Information for foundation doctors](#)
- [Section B – Information for foundation faculty](#)
- [Section C - Conference/events/courses](#)

Section A – Information for foundation doctors

TAB rounds that are applicable to London and the South East Foundation Schools (North Central and East London, North West London and South Thames). All doctors should be looking at completing a TAB now unless they are in GP or Psychiatry where you may wish to complete in your 2ND post.

Placement 1	
Opens:	Monday 9 th October 2017
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Closes:	Tuesday 3 rd April 2018
Placement 3	
Opens:	Monday 23 April 2018
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HORUS EPORTFOLIO UPDATE

The NES ePortfolio Archive is now live– All Foundation users in England who had access to the NES Portfolio, will now have access to the [Archive](#).

Most foundation doctors and their trainers and administrators in England are now using the Horus ePortfolio during the 2017-18 training year. Please see below important sources of information:

[Login to Horus](#) – the main login page for the HEE Horus ePortfolio

[Horus Support Site](#) – searchable open-access website full of user guides, FAQs and video tutorials

[Horus Updates](#) – Support site page regularly updated with developments

[Horus Helpdesk](#) – If you have a technical query or think you have come across an error in Horus, please first visit the [Horus Support Site](#). If you cannot find an answer to your query on the support site, please contact the [Horus Helpdesk](#).

[HEE FP E-portfolio Archive](#) – As of 5 August 2017, former foundation users within England can no longer access their foundation information in the NES ePortfolio (information relating to other training programmes and other locations remains in place). The Archive was released on 8 September 2017 and activation emails were sent to all users by 15 September 2017. All users must create a new password for the Archive. If you have used the NES ePortfolio in England in the past and have not yet received your activation email, you can [reset your own password](#).

GENERAL MEDICAL COUNCIL (GMC) PUBLISH CONFIDENTIALITY GUIDANCE

The GMC have published revised guidance on confidentiality for doctors. Revisions include clarification on various issues, such as public protection responsibilities of doctors and the importance of sharing information for direct care. [Read more here](#)

FOUNDATION DOCTOR ANNUAL QUESTIONNAIRE (FDAQ)

This November, the Quality, Patient Safety and Commissioning (QPSC) department within Health Education England (HEE) will be again conducting the Foundation Doctors Annual Questionnaire (FDAQ) on behalf of North Central and East London Foundation School, North West Thames Foundation School and South Thames Foundation School. Please keep an eye out for the email inviting you to take part as your feedback is highly valuable.

F1 INDUCTION SURVEY

Severn Foundation School is conducting a second survey designed to provide further information

which will be used to develop induction programmes for trainees in the future. To access the survey

please log onto <https://www.surveymonkey.co.uk/r/F1followup2017> . Please complete survey in one

sitting as you will not be able to access it at a later time. It should take approximately 5 minutes

THE HEALTHCARE LEADERSHIP ACADEMY ESSAY PRIZE

The Healthcare Leadership Academy aims to foster frontline innovation and empower the next

generation of healthcare leaders and are now accepting applications from Foundation Year doctors

for [HLA Essay Prize](#). Topic: “Technology in healthcare: How can we best meet the population’s needs?”

Submissions must be received by info@thehealthcareleadership.academy by 23:59 on 10th November

2017. See [here](#) for more information.

PRACTITIONER HEALTH PROGRAMME www.php.nhs.uk

A free service for doctors, who have mental or physical health concerns and/or addiction problems and who live and work in the KSS and London areas. PHP treat all self-referrals from doctors with the strictest confidentiality.

THE LONDON AND SOUTHEAST CAREERS

The London and South East Careers Unit are delighted to announce the launch of our new Career

Planning module for the Foundation Trainee Doctors designed especially for you to help you with the

Decisions and applications you will be making over the next few months about your future careers.

For more information, please click [here](#)

London Careers Unit <http://www.lpmde.ac.uk/professional-development/careers-unit>

CAREER PLANNING

The London and South East Careers Team has launched a new module, *Career Planning for Foundation Trainee Doctors*, designed to help with decisions and applications for the specialty

selection process. The module comprises of an introductory explanation, series of four PowerPoint

presentations to represent each of the four stages of the career planning model and accompanying

workbook. This can all be accessed [here](#)

Career Planning Module to help with decisions and applications can be found [here](#)

In order to get the most from the module we advise that you undertake the programme in the

following order:

- **Introduction to Career Planning for Foundation Trainee Doctors** – this will introduce you to the module structure explaining how to use it for the greatest benefit
- **Stage 1: Self -awareness** - guides you through a series of exercises for you to consider your values, job preferences, skills, interests etc which are reproduced in the workbook for you to do
- **Stage 2: Career exploration** – explores the steps you should go through to help you gain a thorough understanding of the options available – which are again complemented by exercises for you to do in the workbook
- **Stage 3: Arriving at your decision** – invites you to think about the way you make decisions and guides you through weighing up your current options using what you have found out in stages 1 and 2
- **Stage 4: Next steps** – this session will be added shortly and will cover the steps you need to take to make successful applications – such as preparing your portfolio, preparing a CV and preparing for interviews
- All stages are complemented by relevant exercises, website links and information for you to reflect upon which will help you build up a picture of what is important to you at this stage, the options available and what you need to do to be successful.

You will also find on this page a number of other resources to complement the Career Planning module. Please do keep checking in on your webpage as these resources will be added to and updated on a regular basis.

The module is designed as a starting point for you. However, if at any time you feel that you would like a confidential discussion with a careers adviser please do get in touch by clicking the '1-2-1' button at the top right hand side of the Foundation doctor's page or by following the link: <http://www.lpmde.ac.uk/professional-development/careers-unit/what-we-do/contact-us>

We would welcome feedback from you on how easy and useful you found this resource and will publish an evaluation form on the website shortly. Anyone completing and returning the form to us will be given a certificate of completion for undertaking the module

CHOOSE PSYCHIATRY– It is a discipline where you really get to know your patients Working in Psychiatry has much to offer, and as many of our Consultants testify it is the one area where you really get to know your patients. With more Psychiatrists needed in the NHS it's a perfect time to choose psychiatry as your career offering diversity, work-life balance and more opportunities

than you might think;

- . As a Psychiatrist, you will get to really know a patient, sometimes better than friends and family.

- . You treat the whole person, addressing their physical and mental health needs

- . Every day presents different challenges, calling on your medical expertise and problem-solving skills

- . In a recent NHS survey, the top three trusts where medical staff were in training felt personally

- satisfied where medical staff were in training felt personally satisfied with the quality of work and

- care they delivered were from the mental health sector

- . When you treat someone with a complex mental health illness, such as perinatal psychosis you are

- helping them, their family and society-the ripple effect is immense

- . Psychiatry saves lives

- . It is a job for the clinically curious who are fascinated by human behaviour

Find out more at www.rcpsych.ac.uk/choosepsychiatry

ACTING UP AS A MEDICAL REGISTRAR

Trainee committees have written to the joint Royal Colleges of Physicians Training Board (JRCPTB) about their survey of acting up practices, which found that F2 doctors were reported as acting up at

ST3 level nationally, including in trusts in London and the South East.

Foundation doctors should NOT be asked to act up; this should only be for more senior trainees with

full MRCP.

The GMC guidance states that Foundation doctors must at all times have on-site access who is qualified to deal with problems that may arise during the session.

Section B – Information for foundation faculty

F1 TRAINER SURVEY

Severn Foundation School is repeating the F1 trainer survey which is now in its fifth year. The results from previous surveys have produced some very interesting results which have been shared with the UKFPO, HEE, GMC and MSC. We would ask for your help this year by completing a short survey for **each** F1 that you supervise. Please try to specify the medical school that your F1 has graduated from as this obviously enables analysis of preparedness of F1s between schools. Access survey [here](#)

Please direct any enquiries to clare.vanhamel@hee.nhs.uk

PSYCHIATRY COMPETENCES

The inclusion of separate Psychiatry competencies requirement on NES ePortfolio was a local recommendation previously and not a UKFPO curricula requirement. When the new ePortfolio (Horus) was built it was matched against the most up to date curriculum so all users could ensure they were meeting the mandatory requirements and it is no longer tailored to individual local variations. This means that there are now no separate Psychiatry competencies on Horus as the competencies are covered within the curriculum itself

LEADER TOOL- Users of Horus will have noticed that the Leader Tool is not available. The forms are available [here](#). The forms are to be completed manually and uploaded onto Horus.

TABS

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The following features are now available on Horus ePortfolio

[. Placement supervision group \(PSG\) feedback process](#)

[. Quality Improvement form](#)

[. TAB](#)

HOSTING SITUATIONAL JUDGEMENT TEST DEVELOPMENT

MSC Assessment and WPG are working in partnership to develop a Situational Judgment Test (SJT),

which is taken by applicants to the Foundation Programme. As part of this process, WPG and MSC

Assessment will organize a series of three events, in order to develop questions for the SJT.

We are

seeking the support of foundation schools, to help ensure that a sufficient number of clinicians (12)

can attend each event.

There are several benefits to attending these events:

- Engagement of staff through discussions
- Opportunity to reflect on challenging situations and to identify appropriate responses
- Development of assessment skills
- Contribution to the selection process for FP

We are seeking clinicians who work closely with FY1s, but a range of specialties, background and experience is welcome. All events will be arranged on a date suitable for the foundation school.

EVENTS

1. **SJT Item writing workshop (10:00-16:30, March/April 2018) ***: During this workshop, a trained item developer will introduce participants to the principles of SJT item writing. Participants will then work in pairs to write a number of questions, based on real-life scenarios. FY2s in particular should be encouraged to attend.
2. **SJT item review workshop (10:00-16:30, May 2018) ***: During this workshop, participants discuss and review SJT items for relevance and fairness, and reach agreement on which responses are most appropriate in each scenario. Two ring-fenced places for FY2s will be available, with the majority above the FY2 grade.
3. **SJT concordance panels (half day session, June 2018)**. Participants will be given a set of SJT questions to answer individually, with opportunity to discuss at the end. The aim is to identify a high level of consensus/agreement between experts on the correct answers. This session requires clinicians who are above the FY2 grade.

**indicates this event is CPD accredited.*

If you are able to recruit staff for one of the following events, or if you would like any further information, please email Olga Sierocinska King at MSC Assessment olga.sierocinskaKing@mscassessment.ac.uk.

FOUNDATION SCHOOL MEETINGS

The North West Thames Foundation School Committee Meeting, **14th December 2017, 2pm – 4pm, Stewart Room, 1st Floor Stewart House**

The South Thames Foundation School Advisory & Development meeting, **Thursday 18th January 10am-12 noon, Sherman Education Centre, Guy's, Southwark Wing**. Agenda to follow.

The North Central and East London Foundation School Committee meeting **Tuesday 23rd January 2018. Venue TBC from 2pm to 4pm**

Programme Fairs 2018 – The programme fair for 2018 entrants will be held on the below dates

South Thames Foundation School- **16th March 2018**

North Central and East London Foundation School – **23rd March 2018**

North West Thames Foundation School – **23rd of March 2018**

Section C - Conference/events/courses

**** LEADERSHIP AND MANAGEMENT **For All Academic Trainees**

The aim is to start to build a network of junior doctors who are also doing a similar theme in their foundation years.

It's a network for like-minded individuals to share what they want to achieve/have achieved locally as well as a place to collaborate on projects and to receive advice/support from their peers. For more information and to join the group visit [facebook page](#)

GP COURSE AT THE RCGP

GPST Courses have released their tickets for the upcoming training sessions held every month at the Royal College of General Practitioners from October through to January.

First session will be held on the **28th October 2017** at the RCGP. Other sessions on 18th November and 16th December will have early bird tickets. Visit www.gpstcourses.co.uk to book courses. For more information <https://www.facebook.com/GPSTCoursesUK/>. GPST Courses (email gpstcourses@yahoo.com for further questions or call 07592643769) Dr Laleesh Chandramoorthy GP Registrar, London

**** reminder ** FOUNDATION YEAR 2 REGIONAL QUALITY IMPROVEMENT COMPETITION, FRIMLEY PARK HOSPITAL, WEDNESDAY 8 NOVEMBER 2017**

Guidelines/further information available from Emily Cahalane – emily.cahalane@fhft.nhs.uk. Please submit your abstract to this email address

RADIOLOGY FOUNDATION COURSE

The 11TH edition of a Foundation course in Clinical Radiology will be holding on the **4th and 5th of November 2017** at UCL Great Ormond Street Institute of Child Health, London from 9:00am -5:00pm.

The course is aimed at consolidating and building on existing radiology knowledge and also provides an

opportunity to explore radiology as a specialty. Register at www.radiologyrecipies.com.

For more information, please visit

<http://radiologyrecipies.com/courses/foundation-course-in-clinical-radiology-2015/>

ECG COURSE

The course on the **4th November 2017** is focused on the interpretation of ECG in young individual and in athletes. For registration visit <http://shop.sgul.ac.uk/short-courses/professional-education/ecg-course/practical-course-on-ecg-interpretation-in-the-young-and-in-athletes>

UNIVERSITY COLLEGE LONDON ELECTIVES FAYRE 2017

University College London Medical Society invites you to their Medical Students' Elective Fayre on Thursday **7th November 23rd 2017**, 7:00pm in the Jeremy Bentham Room at UCL'S Bloomsbury Campus. This is a unique opportunity for the students to meet junior doctors who will be sharing their experiences of the application process and their time during their elective. Certificates will be provided for portfolio and vouchers to show gratitude, along with pizza and refreshments. Please email globalmed@medicalsociety.org.uk before Monday 13th November 2017 to confirm attendance.

5TH NATIONAL CORE SURGICAL TRAINING INTERVIEW COURSE

Medical Students and FY1 Doctors are invited the 5th national training interview course on the **11th of November 2017** at Warrington and Halton Hospitals NHS Foundation Trust, Lovely Lane, Warrington, WA5 1QE.

7th ANNUAL PATIENT SAFETY STUDENTS AND TRAINEES DAY, ROYAL SOCIETY OF MEDICINE

A national meeting is being held at the Royal Society of Medicine Friday **24th November 2017**. The

Meeting is aimed at students and trainees of all grades, and focuses on quality and safety with presentations.

This year is the seventh annual meeting and offers trainees the opportunity to enter their project as

both an oral and a poster. 5 submissions will be selected for oral presentation, and 50 for moderated

poster presentation, and there are prizes in each category. Submission details can be found [here](#).

IMPERIAL COLLEGE LONDON TRAUMA CONFERENCE 25th & 26th NOVEMBER 2017

Now in its 12th year, this event introduces over 200 medical students to the key components of the Advanced Trauma Life Support course. If you wish to attend email traumapersonnel.icsm@gmail.com

CAMBRIDGE CARDIOTHORACIC ANATOMY COURSE

One-day intensive course covering cardiac and thoracic anatomy on the **16th of December 2017** at the University of Cambridge Department of Anatomy. This course is aimed at Foundation trainees/ Core surgical trainees/ Cardiothoracic ST1/2s. The programme consists of Tutorials by cardiothoracic surgeons and registrars using prosections, 3D virtual dissection and radiological imaging and a keynote by Mr Francis Wells, Cardiothoracic Surgeon, The Royal Papworth Hospital. Book spaces on <http://bit.ly/2zCA6IN> .For further details, email cambridgecatsanatomy@gmail.com or visit <https://www.pdn.cam.ac.uk/research/groups/human-anatomy-teaching-group/external-courses/CourseTimetable>

NATIONAL PRESENTATION DAY CALL FOR PAPERS

All Foundation Doctors and Trainers are warmly invited to a day of presentations by F1 and F2 doctors on the **12TH of January 2018** to be held in Bristol. Abstracts relating to research, clinical case reports, education, sustainability or quality improvement work undertaken during Foundation Programme training are welcome for submission. Judges to include representatives of UKFPO, GMC and HQIP. Please find forms and other documents [here](#) To enter, please return form by November 17th 2017 to Eloise.Ambrose@hee.nhs.uk

**** UKFPO/MDRS Careers Conference 2018** SAVE THE DATE: JOINT UKFPO/MDRS/WALES DEANERY CAREERS CONFERENCE**

Wales Deanery will be hosting the annual Careers Conference on Thursday, **1st March 2018** at City Hall, Cardiff, CF10 3ND from 9:30 to 16:30. The event will also be supported by the HEE UK Medical and Dental Recruitment Careers Group. It is aimed at medical and foundation school careers advisers, trainee/student representatives and faculty members in Foundation Schools, Deaneries and LETBs with an interest in supporting Foundation/early stage trainees with their careers. CPD points will be available. A full programme and a booking link will be available in due course. All enquiries please contact pgmedicalcareers@cardiff.ac.uk

A summary of all courses and conferences are available [here](#) and on [Synapse](#), these are updated on a regular basis. Please note that the publicising of courses and events via this bulletin does not imply endorsement by HEE